



## Superintendent's Bulletin

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**Please note:** Items submitted to the Bulletin should be categorized using one of the following criterion:

- **Administrative Directive/s:** an item that requires a response or action due to law, policy, procedure, board or administrative action, or administrative delegation;
- **Action Requested:** an item that requests or suggests action rather than requiring action. Such items might include grant opportunities, nominations, and the completion of voluntary surveys;
- **Information:** an item that provides information of a systemic nature that can be tied to the district's strategic plan.

Please be sure to acknowledge each criterion accordingly.

This week's Superintendent's Bulletin items are listed **below**. The Bulletin is also attached in PDF format.

To review **past Bulletin items**, follow the *Bulletin Items* link on the left side of this page, or enter a key word into the *Search* box above this message.

-  [October 23, 2009](#)
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#### Where is...?

Use the Search function (above) to find articles you need to revisit. Enter a keyword in the textbox, click on the **search** button, and links to past bulletin items containing that keyword will appear.

#### Submissions

Submit items for inclusion in the Bulletin by e-mail to Superintendent's Bulletin at [bulletin@spps.org](mailto:bulletin@spps.org) no later than Wednesday (4:30pm) preceding the week you wish to have your information displayed.

**Action Requested: Minnesota Principals' Academy-Twin Cities Cohort Program Evaluation**

*10/30/2009 2:10 PM*

TO: Principals and Teachers

FR: Nancy Stachel, Chief of Schools  
Jim Eaton, Principal on Special Assignment

**Information: LLC Response to Intervention Implementation Support Visits**

*10/30/2009 2:05 PM*

TO: All Principals

FR: Valeria Silva, Chief Academic Officer  
Kate Wilcox-Harris, Executive Director,  
Professional Development

**SOTW: Improving Adolescent Literacy: Effective Classroom and Intervention Practices**

*10/30/2009 2:00 PM*

TO: All Staff

FR: Michelle J. Walker, Chief Accountability Officer  
Stephen Schellenberg, Assistant Director, REA

**Saint Paul Public Schools . 360 Colborne Street . Saint Paul, MN 55102 Tel: 651.767.8100**

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### Action Requested: Minnesota Principals' Academy-Twin Cities Cohort Program Evaluation

10/30/2009 2:10 PM

TO: Principals and Teachers

FR: Nancy Stachel, Chief of Schools  
Jim Eaton, Principal on Special Assignment

RE: Minnesota Principals' Academy-Twin Cities Cohort  
Program Evaluation

**Information:** As part of the Minnesota Principals' Academy-Twin Cities Cohort partnership with RKMC, the district is required to conduct a thorough evaluation of MPA-TC to determine the extent that the professional development outcomes are consistent with program goals. Part of that evaluation includes the administration of the Vanderbilt Assessment of Educational Leadership (VAL-ED) survey to teachers, principals, and principals' supervisors. Survey results will only be used to measure the effectiveness of the MPA program. Individual results will not be shared.

**Surveys:** The VAL-ED will be administered to 40 schools across the district. This includes 20 schools whose principals are participants in MPA-TC and 20 schools who will serve as a control group. The survey will take approximately 30 minutes to complete. The timetable for survey administration is Monday, November 16, 2009 through Monday, November 30, 2009. VAL-ED will not be accessible after Monday, November 30, 2009.

**Contact Emails:** Principals, teachers and supervisors will receive an email from Jim Eaton on Tuesday, November 3, that provides specific information about how to access the survey. Participants will also receive special access codes that will enable them to complete the surveys.

**Action:** If you receive an email from Jim Eaton, please complete the survey. Principals at both

the MPA-TC participant schools and the control group: Please encourage your staff to complete the surveys, as this is an important requirement for the funding agency. Supervisors: Please complete the surveys for your specific principals and encourage school staffs to also complete surveys. A high response rate is critical to gathering data that will allow the district to determine the overall effectiveness of this program.

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### Information: LLC Response to Intervention Implementation Support Visits

10/30/2009 2:05 PM

TO: All Principals

FR: Valeria Silva, Chief Academic Officer  
 Kate Wilcox-Harris, Executive Director,  
 Professional Development

RE: LLC Response to Intervention Implementation  
 Support Visits

Beginning in November 2009 (please refer to attached list of visit dates), a Professional Development Associate (PDA) from the Leadership and Learning Center (LLC) will visit your campus to observe and discuss how you are currently implementing Response to Intervention (RTI). The PDA team members are Mike White, Lynn Howard, Mary Jane O'Connell, and Brandon Doubek; the team leader is Linda Gregg. Their primary focus will be Tier One, general classroom instruction for all students, intervention processes, and procedures for monitoring progress. There are two all-day visits scheduled per campus.

The PDA will ask to meet with you and, if possible, your leadership team to discuss your current implementation of RTI. The selection of which classrooms to visit during the day will be at the discretion of the administrator. Frequently, it is helpful to see as many classes as possible. The classes visited might include a targeted grade level; specific teachers; or key programs, such as acceleration time, specific reading or math programs. Typically, each school is at a different level of implementation for RTI, so it is not necessary to change your current model of instruction for the PDA's visit; simply share what you are doing. The intent of the PDA is to support your implementation efforts to increase student achievement.

**A Professional Development Associate from LLC will contact you soon (either by phone or e-mail) to discuss your schedule, and will be happy to answer any questions that you**

**may have regarding the RTI Support visit.**

For more information, please contact:

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